

## **OFFICE OF THE CAREER SERVICES**

### **Overview**

Career Services serves as a centralized resource for USD students, alumni and employers. Students and alumni of SOLES have a full array of career opportunities and options. We take pride in the professional development and preparation of our students through internships, practica, networking and other career development services offered by various program in SOLES, by the Assistant Dean's office and/or jointly with the Career Services office.

Current students and alumni can access career resources, services in one of two ways: through the main Career Services office in Hughes 110 as well as in the SOLES career resource room in MRH 122B. The SOLES career services room offers drop in office hours every Thursday in Room 122B, next to Bert's Bistro and the Graduate Student Association's office.

SOLES has setup a variety of mechanisms (e.g., a LinkedIn networking group; alumni networking events) to support credential and graduate students as they pursue careers.

### **Mission**

The office supports the University community's, mission and goals by promoting the professional development of students and alumni, providing personalized career counseling and services, and building productive partnerships that create career opportunities.

### **Relationship to Conceptual Framework**

Emphasizing a personal approach to career planning, the Career Services staff offers a broad range of resources and services. The professional staff provides individual assistance with career decision-making strategies, job search techniques and life transitions. Counselors also conduct targeted presentations on resume/CV preparation and interviewing skills in classes and special seminars. The Career Services office supports SOLES students in a number of ways as they pursue professional competence.