

## OFFICE OF THE CREDENTIAL ANALYST

### Overview

The Credential Analyst's Office serves the School of Leadership and Education Sciences (SOLES)'s faculty, staff and students. The office provides student service support not only to our current and prospective students, but also to graduates. In addition, the office handles inquiries from the general public and refers people to the appropriate county or state level office.

The Credential Analyst plays a key role in analyzing and assessing documents in order to make formal teacher, counselor or administrator recommendations to the Commission on Teacher Credentialing (CTC). These recommendations include:

#### Teaching Credentials:

- Preliminary 2042 Multiple Subject with English Learner authorization
- Preliminary 2042 Multiple Subject with BCLAD Emphasis in Spanish
- Preliminary 2042 Single Subject with English Learner authorization

#### Education Specialist Intern in:

- Mild/Moderate
- Moderate/Severe\*
- Early Childhood\*
- Deaf and Hard of Hearing

#### Preliminary Level I Education Specialist with English Learner Authorization in

- Mild/Moderate
- Moderate/Severe\*
- Early Childhood\*
- Deaf and Hard of Hearing

#### Professional Level II Education Specialist in:

- Mild/Moderate
- Moderate/Severe
- Early Childhood
- Deaf and Hard of Hearing

#### Services Credentials:

- Pupil Services in School Counseling
- Administrative Services Intern
- Preliminary Level I Administrative Services
- Professional Level II Administrative Services

*\*Phasing out*

## **Mission**

The mission of the Credential Analyst is to provide accurate information and expert advice to all prospective, current, and graduated students desiring to enter the teaching, school counseling or school administration professions. The Office provides professional guidance with the particular goal of making formal teacher, counselor, and administrator recommendations to the California Commission on Teacher Credentialing (CTC).

## **Relationship to Conceptual Framework (ACE)**

The Office of the Credential Analyst strives to be current and comply with the standards set forth by the California Commission on Teacher Credentialing (CTC) and to be knowledgeable and competent in the issues surrounding teacher, counselor, and administrator preparation. The Office strives to treat all students and individuals with respect. It is the philosophy of this Office, as well as for all personnel in SOLES, to be service-oriented. This office respects, values and celebrates the diversity of our student body as well as and our greater community.

## **Relationship to Transformation Initiative (TI)**

SOLES has set two goals for our TI.

1. To articulate our coursework with field experiences and align both more closely to the needs of urban schools; and,
2. To strengthen and align the Professional Education Unit through collaboration in the preparation of teacher, school counselor and principal candidates.

In order to accomplish these goals collaboration is crucial therefore, the Credential Analyst participates in numerous meetings, retreats, and professional development activities that support the TI goals. For example, the Credential Analyst might participate in conversations about PACT, locations for clinical experiences, appropriate partnership meetings, etc. In addition, since SOLES is striving to not prepare educators in silos, the Credential Analyst supports goal number two by helping faculty and other administrators to strengthen preparation for all candidates and integrate the Professional Education Unit beyond its current level.

Links: (Link here to certification and credential pages)

[www.sandiego.edu/soles/programs/certifications\\_credentialing](http://www.sandiego.edu/soles/programs/certifications_credentialing)

[www.sandiego.edu/soles/documents/TeachingCredentialHandbook012010.pdf](http://www.sandiego.edu/soles/documents/TeachingCredentialHandbook012010.pdf)

[www.sandiego.edu/soles/documents/WebHandbookServices032010.pdf](http://www.sandiego.edu/soles/documents/WebHandbookServices032010.pdf)